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## DOCUMENT CHECKLIST

Before your application can be processed, please provide at least 3 of the following documents:

1. Copy of Drivers' License
2. Copy of Passport / Visa
3. Most recent rental ledger (Showing proof of regular rental payments)
4. Payslip or Bank Statement
5. If Self-employed, ABN / CAN & Business Name (Must be provided)
6. Copy of electricity / gas / mobile phone bill showing current address
7. Copy of rate notice (If current property owned by you)



### CONSENT FOR CHECKING PERSONAL AND EMPLOYMENT INFORMATION

(This is a requirement under the Privacy Act)

Applicants' names: \_\_\_\_\_

Current address: \_\_\_\_\_

I / We, the applicant / s acknowledge and consent to the agent verifying personal, employment and tenant history references.

Signature / s: \_\_\_\_\_ Date: \_\_\_\_\_

Please note: This form will be forwarded to persons providing references upon request.

Once all documents are complete, please email to: [admin@wealthruproperty.com](mailto:admin@wealthruproperty.com)



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## APPLICATION FOR TENANCY

Address of Property: \_\_\_\_\_

Rent per week: \_\_\_\_\_ Lease term: 6 / 12 months

### Personal Details

### Personal Reference

Title (please circle): Mr / Mrs / Ms / Other: \_\_\_\_\_ Name: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Phone No. \_\_\_\_\_

Current address: \_\_\_\_\_

### Tenant History

### Name of present landlord / agent:

Home phone: \_\_\_\_\_

Work phone: \_\_\_\_\_ Phone no. : \_\_\_\_\_

Mobile: \_\_\_\_\_ Length of tenancy: \_\_\_\_\_

Email: \_\_\_\_\_ Rent paid per week: \_\_\_\_\_

Emergency contact name: \_\_\_\_\_ Reasons for leaving current premises:

Emergency contact no. : \_\_\_\_\_

Relationship to you: \_\_\_\_\_ **Other details**

### Employment History

Driver's license no. : \_\_\_\_\_

Current employer's name: \_\_\_\_\_ Car registration no. : \_\_\_\_\_

Current employer's address: \_\_\_\_\_ # of people who will occupy premises: \_\_\_\_\_

\_\_\_\_\_ # Adults: \_\_\_\_\_ Children: \_\_\_\_\_

Occupation: \_\_\_\_\_ # Pets: \_\_\_\_\_ Type: \_\_\_\_\_

Commencement date: \_\_\_\_\_ Smoker (s): Yes \_\_\_\_\_ No \_\_\_\_\_

Work phone: \_\_\_\_\_

Previous employer's name (if within 2 years):

\_\_\_\_\_

Previous employer's phone:

\_\_\_\_\_